

APPLICATION FOR EMPLOYMENT

Albany Country Club | 300 Wormer Rd. | Voorheesville, NY 12186 | 518.765.2851 | albanycc.cc

Position applying for: _____ Referred by: _____

Name: _____

Address: _____

Cell: _____ Email: _____

Are you able to perform the essential functions of the position with or without accommodations? Yes or No

Are you at least 18 years of age? Yes or No If under 18, do you have working papers? Yes or No

Are you eligible for employment in the United States? Yes or No

Have you had any prior abuse or molestation allegations, incidents, convictions, or pleadings of guilty or no contest to a misdemeanor or felony? Yes or No

If hired, please indicate when you could start: _____ salary desired: _____

Which shifts are you able and willing to work? (circle all that apply) Days or Nights or Split or Weekends or Holidays or All

If you are in college, when would be your last day that you would be able to work: _____

EMPLOYMENT HISTORY

List last three employers starting with your most recent employment first

Company Name: _____

Company Address: _____

Job Title: _____ Duties: _____

Dates Employed: from _____ to _____ Last Hourly Rate/Salary: _____

Supervisor: _____ company phone number: _____

Company Name: _____

Company Address: _____

Job Title: _____ Duties: _____

Dates Employed: from _____ to _____ Last Hourly Rate/Salary: _____

Supervisor: _____ Company phone number: _____

Company Name: _____

Company Address: _____

Job Title: _____ Duties: _____

Dates Employed: from _____ to _____ Last Hourly Rate/Salary: _____

Supervisor: _____ Company phone number: _____

EDUCATION

	Name of School	years attended	field of study	graduate or degree
High School				
College				
Business/Tech				

REFERENCES—Give the name of three persons Not related to you, whom you have know for at least one year.

Name: _____ Business: _____

Phone number: _____ years known: _____

Name: _____ Business: _____

Phone number: _____ years known: _____

Name: _____ Business: _____

Phone number: _____ years known: _____

The information that you provide on this application is subject to verification. Falsifications or misrepresentations may disqualify you from consideration for employment or, if hired, may be grounds for termination.

With my signature below I certify that all information on this application are true, correct and complete to the best of my knowledge. I authorize all former employers to release job-related information that they may have about me and I release all persons or companies from any liability for providing such information.

If employed, I will be required to provide original documents which verify my identity and right to work in the United States under the Immigration Reform and Control Act. (IRCA) of 1986. The documents provided will be used for the completion of Form I-9.

Employment with Albany Country Club is a voluntary one and is subject to termination by you or Albany Country Club at will, with or without cause, and with or without notice, at any time. Nothing on this application shall be interpreted to be in conflict with or to eliminate or modify in any way the employment-at-will status of ACC employees.

This policy of employment-at-will may not be modified by any officer or employee and shall not be modified in any publication or document. The only exception to this policy is a written employment agreement approved at the discretion of the President or the Board of Directors, whichever is applicable. These personnel policies are not intended to be a contract of employment or a legal document.

We are an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, marital status, sexual orientation or disability.

I hereby acknowledge that I have read and agree to the above statements.

Signature: _____ date: _____
